



**KERALA STATE WELFARE CORPORATION FOR FORWARD COMMUNITIES LIMITED**  
L2, Kuleena, Jawahar Nagar, Kowdiar. P.O, Thiruvananthapuram- 695003.

No. 451/A1/2022/KSWCFC

Dated 07/10/2022

**Filling up of the post of Data Entry Operator (On daily wage basis)**

The Kerala State Welfare Corporation for Forward Communities Limited is a Govt. of Kerala undertaking, incorporated under the companies'act,1956 on 8<sup>th</sup> November, 2012 as a Private Limited Company with an objective to promote the comprehensive development and welfare of the economically backward sections among the forward communities in Kerala. The KSWCFC desires to engage Data Entry Operators on Daily wage basis. Hence applications are invited from suitable, qualified, dynamic, result oriented and dedicated candidates to the post of Data Entry Operators. The eligibility criteria and other details are given below.

**No. of posts :3**

**Qualifications are:**

- (i) Degree in any discipline.
- (ii) Proficiency in Computer Applications (MS Office / Excel)
- (iii) Proficiency in Web applications.
- (iv) Preferably with Type writing lower (English/Malayalam)

**Age limit: between 21-36 as on 1<sup>st</sup>January 2022.**

**Last Date: Before 5 PM on or before 26/10/2022**

Candidate should submit their Biodata along with relevant copies of certificates to this office by **post** (Address :The Managing Director, L2, Kuleena, Jawahar Nagar, Kowdiar. P.O, Thiruvananthapuram) **or e-mail ([kswcfcrecruitments@gmail.com](mailto:kswcfcrecruitments@gmail.com))** on or before **5 p.m on 26/10/2022 (Wednesday).**

Sd/-  
Managing Director